

St. Xavier's University Kolkata Alumni Association

St. Xavier's University, Kolkata, Action Area IIIB, New Town, Kolkata – 700160

NOMINATION FORM

Sl. No.

To,
The Chairman – Election Committee,
St. Xavier's University Kolkata Alumni Association,
Action Area IIIB, New Town,
Kolkata – 700160.

Respected Father,

With reference to the notice for the Annual General Meeting scheduled for Saturday, September 7, 2024 and in terms with Clause 6 of the Rules and Regulations of the Association, I propose my candidature for the post of _____ of St. Xavier's University Kolkata Alumni Association.

Signature of Candidate:

Name of Candidate:

Position for Election:

Life Membership Number: LF-

Address:

Phone:

Email:

I propose the above Candidature	I second the above Candidature
Signature of Proposer:	Signature of Secondar:
Name of Proposer:	Name of Secondar:
Life Membership Number: LF -	Life Membership Number: LF-
Address:	Address:
Phone:	Phone:
Email:	Email:

ACKNOWLEDGEMENT

The Nomination Form having Serial No. _____ has been received at the Vice-Chancellor's Office, SXUK from Mr./Ms. _____ for the Post of _____ for the St. Xavier's University Kolkata Alumni Association Governing Body / Office Bearers Election scheduled for 07.09.2024.

Received on ____ / ____ / 2024 at _____ am/pm

Authorised Signatory

The Structure of SXUKAA Governing Council as per the rules and regulations of the Association are as follows:

- a) **President** - This will be an ex-officio post held by the Vice Chancellor of St. Xavier's University, Kolkata.
- b) **Vice President**
- c) **Secretary**
- d) **2 Assistant Secretaries**
- e) **Treasurer**
- f) **Assistant Treasurer**
- g) **4 Elected Governing Body Members** (At least one lady member)
- h) **3 Nominated Governing Body Members**
 - Teacher's representative who shall be nominated by the President
 - Student's representative who shall be secretary of Student Board.
 - One nominated governing body member who shall be the editor.
- i) **Permanent Special Invitees**
 - Secretary of St. Xavier's College Calcutta Alumni Association.
 - The erstwhile Secretary of St. Xavier's University Kolkata Alumni Association.
 - The erstwhile Treasurer of St. Xavier's University Kolkata Alumni Association.
 - The Registrar of St. Xavier's University, Kolkata.
 - The senior most Dean of the St. Xavier's University, Kolkata

Note: The election shall be held for office bearers (except ex-officio post of President) and 4 elected Body Members mentioned above. Upon the close of the next Annual General Meeting (7th September, 2024) the newly elected Governing Body shall take over the management of the affairs of the Association.

Important information for Election:

- Last Date of submission of Nomination: 02.09.2024 **(On or before 5 PM)**
- Date of Election (If required) & Declaration of results: 07.09.2024 (AGM)
- Proposals/Nominations should be submitted to the Chairman of the Election committee at the Vice-Chancellor's Office of St. Xavier's University, Kolkata (Loyola Tirtha – 2nd Floor) in person with copies to the other members of the Election committee.
- No member shall propose and/or second more than one candidate for the relevant election.
- The Special Members shall have no right of voting.
- The Election Committee will verify the validity of the proposals received by it.